

Message Text

SECRET

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ORIGIN SS-20

INFO OCT-01 EUR-25 ISO-00 INR-10 OC-06 CCO-00 SSO-00

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DRAFTED BY S/S-O:MR. EALUM

APPROVED BY S/S:MR. LUERS

T - MR. JONES

INR/RCI - MR. DEARY (INFO)

OC - MR. BRANCH (INFO)

S/S-M - MR. D. MILLER

DESIRED DISTRIBUTION

S/S, INR, EUR, OC ONLY

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TO AMEMBASSY LONDON IMMEDIATE

AMEMBASSY BRUSSELS IMMEDIATE

AMEMBASSY PARIS IMMEDIATE

S E C R E T STATE 041961

E.O. 11652: GDS

TAGS: OVIP (DONALDSON)

SUBJ: COMMUNICATIONS FOR UNDER SECRETARY'S VISIT: SPECIAL
SUMMARIES AND SPECIAL CAPTIONS

1. MESSAGES FROM THE DEPARTMENT FOR THE UNDER SECRETARY
WILL BE CAPTIONED TOTAS. SPECIAL SERIES CAPTIONS SHOULD
BE USED ON DEPARTMENT TRAFFIC ONLY. MESSAGES FROM THE
UNDER SECRETARY TO THE DEPARTMENT WILL BE CAPTIONED TASTO
AND MUST BE SIGNED WITH THE UNDER SECRETARY'S NAME, AND
MUST BE CLEARED BY MR. C. JONES. ONLY THE UNDER SECRETARY'S
PARTY MAY USE THIS CAPTION. LATERAL TRAFFIC SHOULD BE
SLUGGED "FOR THE UNDER SECRETARY'S PARTY" OR "FOR (NAME);"
IT SHOULD NEVER EMPLOY THE TOTAS CAPTION.

2. THE SPECIAL SERIES CABLES WILL EACH BE NUMBERED CON-
SECUTIVELY. WHEN THE UNDER SECRETARY DEPARTS, THE COMMUNI-
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CATIONS SUPERVISOR SHOULD SEND A SERVICE MESSAGE TO THE

DEPARTMENT AND THE UNDER SECRETARY'S NEXT STOP GIVING THE LAST SPECIAL SERIES NUMBERS. COMMUNICATORS SHOULD NOT ACCEPT ANY OUTGOING TRAFFIC FROM THE PARTY WITHOUT MR. JONES' CLEARANCE. IF ANY CABLE IS DELIVERED TO THE COMM CENTER WHICH PERTAINS TO THE UNDER SECRETARY'S VISIT, THE WATCH SUPERVISOR SHOULD CONSULT WITH MR. JONES TO DETERMINE WHETHER THE CABLE SHOULD BE IN THE SPECIAL SERIES.

3. MR. JONES WILL BE ON CALL THROUGHOUT THE VISIT. COMMUNICATIONS SUPERVISORS SHOULD ALERT HIM ON IMPORTANT ENERGY AND OTHER MESSAGES CONCERNING THE UNDER SECRETARY OR OTHER MEMBERS OF HIS PARTY. COMMUNICATIONS PERSONNEL WILL BE KEPT INFORMED OF THE WHEREABOUTS OF MR. JONES AT ALL TIMES.

4. MR. JONES WILL MAKE ALL ADDITIONAL DISTRIBUTION OF SPECIAL SERIES TRAFFIC AND OF ALL CABLES FOR THE UNDER SECRETARY'S PARTY. NONE OF THESE CABLES SHOULD BE DISTRIBUTED ELSEWHERE BY C&R. SOME OF THE CABLES MAY DEAL WITH ITEMS NOT RELATED TO THE CURRENT TRIP. MR. JONES WILL ENSURE THAT THE POST RECEIVES COPIES OF MESSAGES RELATING TO THE TRIP; NORMALLY, HOWEVER, HE WILL REQUIRE ONLY ONE COPY OF ANY CABLE.

5. DEPARTMENT WILL SEND DAILY SPECIAL SUMMARY FOR UNDER SECRETARY WHILE HE IS AT ACTION ADDRESSEE POSTS, SPECIAL SUMMARIES WILL BE CAPTIONED EXDIS AND BE IN TOTAS SERIES. THEY SHOULD BE HELD FOR DELIVERY IN SINGLE COPY ONLY TO MR. JONES.

6. SPECIAL SUMMARIES WILL BE SENT BY IMMEDIATE CABLE FROM THE DEPARTMENT OPERATIONS CENTER. THEY WILL BE NUMBERED CONSECUTIVELY AND SHOULD NORMALLY BE RECEIVED BY 0500 IN LONDON MARCH 4, 0800 IN BRUSSELS MARCH 5, 0800 IN PARIS MARCH 6 AND 7. IF NOT RECEIVED BY THIS TIME, COMMUNICATIONS SUPERVISOR SHOULD, ON OWN INITIATIVE, SEND AN IMMEDIATE SERVICE.

7. POSTS ARE CAUTIONED NOT TO USE A SPECIAL SERIES CAPTION WHEN SENDING THE TELEGRAM TO THE NEXT POST REPORTING SECRET

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THE LAST SPECIAL SERIES MESSAGE NUMBERS RECEIVED- ALSO COMMUNICATORS SHOULD REQUEST ACKNOWLEDGEMENT OF RECEIPT FOR ALL LATERAL SPECIAL CAPTION MESSAGES CONCERNING THE TRIP. CASEY

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Channel Indicators: n/a
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Draft Date: 01 MAR 1974
Decaption Date: 01 JAN 1960
Decaption Note:
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Disposition Approved on Date:
Disposition Authority: golinofr
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Disposition Date: 28 MAY 2004
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